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STATE PLAN UNDER TITLE XIX OF THE SOCIAL SECURITY ACT

State: LOUISIANA

INCOME AND ELIGIBILITY VERIFICATION SYSTEM PROCEDURES REQUESTS TO OTHER STATE AGENCIES

All applicants are cleared through an online inquiry to the Louisiana Department of Labor files of earned income (SWICA) and unemployment compensation. These clearances are done, if possible, prior to certification.

Following certification, a quarterly reconciliation of reported earnings is conducted. The Louisiana Department of Labor provides to the Office of Eligibility Determination a file of all Social Security numbers for persons for whom wages are reported. The Department of Labor updates their wage file once each calendar quarter for earnings which occur in the preceding quarter. Within a week from the SSN file being provided, the Office of Eligibility Determination matches the file with the client database and determines which recipients had earnings reported to the Department of Labor. The Department of Labor provides the Office of Eligibility Determination the wage and employer information within a week of the match. The Office of Eligibility Determination compares the earnings information with information recorded on the system. If the information was not accurately reported, the match is reported to the eligibility worker for clearance.

Each month the Department of Labor sends a file of all unemployment compensation payments made for the previous month. This file is received by the second week of the month following the payments. The Office of Eligibility Determination matches the payment file to the client database and determines if the income was accurately reported. If it was not, it is referred to the eligibility worker for clearance.

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